



CAPR
Canadian Alliance
of Physiotherapy
Regulators

ACORP
Alliance canadienne des
organismes de réglementation
de la physiothérapie

CAPR Speaker Request Form

Thank you for your interest in having a CAPR staff member speak at your event. To assist with your request, please complete and submit the following form to communications@alliancept.org. To allow for preparation, we would appreciate it if you could submit your request at least 60 days prior to the event. A CAPR staff member will contact you to confirm receipt of your request within 3 business days. We will make every effort to communicate a decision to you within 10 business days.

If the date for the proposed event changes, or if you decide to cancel the event, please inform us as soon as possible by email.

Event Organizer Details

Name of Organization: _____

Contact Person: _____

Address: _____

City: _____

Province/Territory: _____

Postal Code: _____

Telephone: _____

Email Address: _____

Event Details

Event Name: _____

**Event Date
(Month/Day/Year):** _____



Event Location: _____

Event Time (Start and End):

Event Type (Please select one that applies):

- Conference
 - Workshop
 - Seminar
 - Small Group
 - Other, please specify
-

Event Website (if applicable):

**Did you want to request a specific person from CAPR to speak at your event?
If so, please provide their name or further information:**

What is the purpose of this event?

Who is your intended audience? Please also briefly describe audience demographics:

Expected audience size: _____



Will there be any media attending? If so, who will be attending?

Will any government officials or other honorary guests be attending the event? If so, please list the names:

What presentation format do you require from CAPR?

- Keynote Speaker
 - Presentation
 - Panel
 - Group Discussion/Chat
 - Other, please specify
-

Expected Duration of Presentation: _____

What would you like our presentation to be about?

What equipment will be available to assist us with our presentation (i.e. microphone, laptop, projector)?

Will there be a cost to CAPR for attendance (i.e. conference fees)? If so, how much?

Will a stipend be provided?

- Yes
- No



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Will event-related expenses outside of Toronto be provided (i.e. travel, accommodation and meals)? Please explain below:

Are there any other specific requirements that you need from CAPR to speak at your event?

Please submit this form to communications@alliancept.org

We'll be in touch with you within 3 business days to confirm receipt of your form. We aim to respond to you with a decision within 10 business days.